

Evans Christian Outfitters-GROUP CONTRACT

CERTIFICATE OF INSURANCE

The Friends of Camp Asbury, Inc. AKA Evans Christian Outfitters (FOCA/ECHO) blanket liability insurance program provides *secondary* coverage. This means all groups renting the camp must provide a certificate of insurance as *primary* coverage, which can be obtained through your insurance carrier. Inclusion of this certificate is necessary with the deposit before reservation will be confirmed.

RISK OF INJURY AND INSURANCE WAIVER

Guest groups are asked to provide a “certificate of insurance” in the name of the insured organization (with a minimum liability occurrence limit of \$1,000,000). The certificate should be attached to the Guest Group Agreement and returned at least seven days prior to the scheduled event. (Your organization’s insurance agency will provide upon request.) As an additional safeguard for both organizations, it is highly recommended that the guest group call the insurance carrier and temporarily add FOCA/ECHO as an “additional insured” for the time the guest group will be on the camp premises.

It is understood that when participating in camp activities that a certain level of risk is involved that may result in a variety of injuries. In consideration for the opportunity to participate in camp activities the guest group and its participants (or parent/guardian) acknowledge these risks and accepts personal financial responsibility for any injury or other loss sustained during the activity, as well as for any medical treatment rendered to a participant as authorized by the camp, its staff or volunteers. Further, the guest group and its participants (or parent/guardian) release and promise to hold harmless FOCA/ECHO for any injury arising directly or indirectly from the activity, whether such injury arises out of negligence or otherwise. The participant’s personal medical insurance shall function as the primary coverage in the event of an accident. Insurance policies held by the camp should function only as a secondary coverage when necessary.

Loss or damage to personal property of renting groups is not covered by camp insurance. Valuables and money should not be brought to camp and cars should be kept locked.

If a dispute over this agreement or any claim for damages arises, the guest group and its participants (or parent/guardian) agree to resolve the matter through a mutually acceptable alternative dispute resolution process. If a process cannot be agreed upon the dispute will be submitted to a three-member arbitration panel.

RELEASE OF LIABILITY

Every person using the camp must read and sign a copy of the “Release of Liability” form (a copy is provided.) Groups are required to submit the signed forms at check-in.

COMMUNICATION

The phone in the caretaker’s home is only for business use. Each group is required to bring a cell phone for personal and emergency use.

HEALTH CARE AND EMERGENCY RESPONSE

Groups shall be responsible for adequate first aid and medical care. We advise groups to have a currently certified (by a nationally recognized organization like American Red Cross or American Heart Association) CPR and First Aid provider on their staff. In order to use the swim area, groups are required to have a Lifeguard certified by the American Red Cross. Minimal First Aid supplies are located in each lodge and at the boathouse adjacent to the

lake. It is required that any medications be kept locked or in the controlled possession of a nurse, first aid person, or group leader. You are responsible for providing your own transportation to professional health care providers. You are required to collect names and addresses of all participants, emergency contact names and numbers, a listing of any persons with known allergies or health conditions requiring treatment, restriction, or other accommodation on site. Groups shall have in their possession a signed authorization for medical treatment from the parents of each person under 18 years of age.

SUPERVISION OF CHILDREN & YOUTH

Camp policy requires at least the following ratio of adult leaders to supervise groups and their behavior:

Camper Age	Number of Adults	Overnight Campers	Day Campers
4-5 years	1	5	6
6-8 years	1	6	8
9-14 years	1	8	10
15-18 years	1	10	12

All groups shall observe of the FOCA/ECHO Safe Sanctuary Policy.

USE OF KITCHEN

Person in Charge of kitchen for each group must be *ServSafe Certified*. Certification can be done through- www.servsafe.com. Also, see Kitchen Guidelines

CANCELLATION POLICY

If an event is cancelled, your deposit is non-refundable and but can be transferred to reserve other events.

SHARING SPACE

It is important to be considerate of other groups that may be utilizing the facilities and services during your stay and the neighbors of the camp. Please reserve all spaces your group will need and activity leadership at the time of booking.

DAMAGES

Your group is required to compensate for all damages to grounds and buildings beyond normal “wear and tear” and for all loss of equipment.

PROHIBITED ITEMS

Absolutely no alcoholic beverages, illegal drugs, firearms and/or ammunition, fireworks, or other items of incendiary nature are permitted on camp property. Motorized off road vehicles such as four-wheelers, trail bikes and snowmobiles are not permitted on camp property. If the members of your group bring such articles onto the property, we reserve the right to request the removal of the article, departure of the individual responsible, or departure of the group. Such departure will not result in any refund of fees. Due to fire regulations, smoking is not permitted in any of the buildings and is discouraged on campgrounds. Pets are not permitted except for service animals, which assist those in need of medical assistance.

FINAL PAYMENT

Check made payable to “Evans Christian Outfitters.” with reservation date in the memo line: This check should be presented at the time your group receives keys to the grounds.

USER AGREEMENT

As contact person, I have read the conditions of this agreement and I accept responsibility of adhering to them on behalf of the group. I also agree on behalf of the group to adhere to any additional guidelines provided (see “Kitchen”, “Housekeeping” and “Recreation” guidelines.) I understand the deposit is non-refundable but in some cases can be transferable. I accept responsibility for interpreting fees to participants and seeing that FOCA/ECHO receives full payment. I agree to indemnify and hold harmless, FOCA/ECHO and its staff or other representatives from any claims made by any party including but not limited to members of the group for injury including bodily injury or property damage arising out of our use of camp property. I am authorized on behalf of our group to make all commitments contained herein and will share this information with onsite group leaders.

ACCOUNTABILITY. I have read and understood the guest group policy. I agree to be responsible for our group abiding by these guidelines. I also understand the Board of Trustees of The Friends of Camp Asbury, Inc. hold the right to determine whether or not a guest group’s stay should be corrected for compliance, immediately terminated, modified or refused in the future should these guidelines, for whatever reason, be violated

RELEASE AND INDEMNITY FOR USE OF BUILDINGS AND GROUNDS. This Release and Indemnity Agreement is between the below named person in charge and FOCA/ECHO.

AGREEMENT. NOW THEREFORE in consideration of this FOCA/ECHO permitting the below named person, as group representative, to use the Building and Grounds described above, we agree as follows:

I hereby release, discharges, and covenants not to sue the FOCA/ECHO or its administrators, trustees, directors, agents, officers, members, volunteers, and employees, from any and all liability, claims, demands, losses, or damages arising out our use of the Property. If any member, guest, invitee, or participant makes any claim against the church or its administrators, directors, agents, officers, members, volunteers, or employees, in connection with our use of the Buildings and Grounds, Organization will indemnify, defend, and hold the FOCA/ECHO and its administrators, trustees, directors, agents, officers, members, volunteers, or employees harmless from any and all litigation expenses, attorney fees, losses, liability, damages, and costs arising out of such claim.

Group Representative:

Signed _____ Date: _____

FOCA/ECHO Representative:

Signed _____ Date: _____

Evans Christian Outfitters- Reservation Request

Group Name: _____

Billing Address: _____

Group Leader: _____

Work Phone: _____

Evening Phone: _____

E-mail: _____

Group Data – Please circle appropriate answer

Type of Group: Church School Business Government
Family Other: _____

Age Level: Adult Youth Children Multiple Age

Gender: All Male All Female Mixed

Facilities: Evans Lodge Wesley Lodge
Outdoor Resources Only with Restroom facilities at Wesley

Approximate Number in Group: _____

Dates/Time: Arrival- Date: _____ Time: _____
Departure- Date: _____ Time: _____

Enclosed are the following: (Must be received before dates are confirmed)

- Non-refundable deposit (see “Daily Rental Rates”)
- Certificate of Insurance
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*Please send this reservation form and signed contract to:
Rev. Perry Prosch, P.O. Box 190, Wheelersburg, Ohio 45694
Fax: 740-574-2901 E-mail: pprosch@roadrunner.com*

**EVANS CHRISTIAN OUTFITTERS and
FRIENDS OF CAMP ASBURY, INC.
RELEASE OF LIABILITY**

Evans Christian Outfitters offers a variety of services and voluntary activities designed to enrich the camping experience. These services and voluntary activities may include, without limitation, the provision of food, lodging and transportation, as well as the sponsorship of challenging and educational activities often associated with camping and the outdoors, such as hiking, boating, swimming, campfires, fishing, basketball, volleyball, tennis, etc. Both campers and staff members (including volunteers) may have the opportunity to participate in one or all of these activities

While the Camp will endeavor to assure the safety of its campers and staff members, there are unavoidable risks of injury—and even death—associated with camping and its related services and activities. Consequently, a properly executed Release of Liability is required before anyone may attend the camp as either a camper or a staff member. Such a Release of Liability is set forth below. If you are a prospective camper or staff member under eighteen years of age, one of your parents or your legal guardian must print his or her name below and then sign and date the line designated “Parent or Guardian of Minor Camper or Staff Member.” If you are a prospective camper or staff member eighteen years of age or older, you must print your name below and then sign and date the line designated “Adult Camper or Staff Member.” You are encouraged to consult an attorney if you have any questions about the meaning of this document.

Camper Name: _____ (print)

By signing below, I, _____(print) acknowledge and agree to the following:

1. I have read and understand the risks summarized above;
2. I understand that my or my child’s participation in camp activities and receipt of camp services is voluntary;
3. In consideration of attending Evans Christian Outfitters as a camper or staff member, I expressly assume the risks of such attendance. Further, for myself and on behalf of my executors, administrators and heirs, I release and hold the Friends of Camp Asbury, Inc. (owners of the camp), including the owners, trustees, officers, employees, agents and volunteers of these entities, harmless from any and all claims or suits arising in any way from my attendance at Evans Christian Outfitters for injury to my person or property or my death caused by the negligence of these entities and/or individuals; or (as appropriate)
4. In consideration of my child’s attendance at Evans Christian Outfitters as a camper or staff member, I, for myself and on behalf of my minor child and our executors, administrators and heirs, release and hold the Friends of Camp Asbury, Inc., including the owners, trustees, officers, employees, agents and volunteers of these entities, harmless from any and all claims or suits arising in any way from my child’s attendance at Evans Christian Outfitters for injury to my child or his or her property or his or her death caused by the negligence of these entities and/or individuals.

Parent or Guardian of Minor Date
Camper or Staff Member
(IF CAMPER OR STAFF MEMBER IS UNDER AGE 18)

Adult Camper or Date
Staff Member
(IF CAMPER OR STAFF MEMBER IS AGE 18 OR OLDER)